



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

R.T.C. B.Ed. College

- Name of the Head of the institution

DR. SASMITA GAHAN

- Designation

PRINCIPAL

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

87205649038

- Mobile No:

9334432596

- Registered e-mail

rtcbed2008@gmail.com

- Alternate e-mail

sasmita.gahan@gmail.com

- Address

PHED BOOTY

- City/Town

RANCHI

- State/UT

JHARKHAND

- Pin Code

834009

2.Institutional status

- Type of Institution

Co-education

- Location

Urban

- Financial Status

Self-financing

- Name of the Affiliating University **RANCHI UNIVERSITY**
- Name of the IQAC Coordinator **Dr. RANJEET KUMAR**
- Phone No. **7992419348**
- Alternate phone No. **9431993724**
- Mobile **9431993724**
- IQAC e-mail address **ranjitchem66@gmail.com**
- Alternate e-mail address **rtcbcd2008@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://rtcbcdcollege.com>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://rtcbcdcollege.com/wp-content/uploads/2022/07/Academic-Calendar_2020-21.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2033	2017	30/10/2017	29/10/2022

6. Date of Establishment of IQAC

05/11/2015

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

4

- Were the minutes of IQAC meeting(s) and **No** compliance to the decisions have been uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report

[View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Online classes for each semester was conducted. 2. Post Covid Lockdown, Classes of second year started on schedule. 3. Aptitude testing of the student enrolled was conducted. According to the aptitude the students were assigned different internal programs. 4. One day National Webinar on ALTERNATIVE APPROACHES TO EDUCATION IN 21ST CENTURY Successfully conducted. 5. Three Days National Online Workshop on Draft: New Education Policy 2020 successfully conducted.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • Preparation of academic calendar. • Use of ICT facilities and e-learning resources to be increased in the institution. • Monitoring and implementing the quality management system. • Formation of different committees and emphasis on internal academic audit. • Involvement of students in various extra curricular activities and outreaches programs under NSS. • Proposal to implement value added courses for the benefit of students. 	<ul style="list-style-type: none"> • The Academic calendar are followed despites severe Carona Pandemic. • The teachers were involved online classes and have become versed e-teaching. • Academic quality management can be assessed by the result of the students passing the session which was 100% pass with 90% having distinctions. • Under the preview of different committees a number of extra curricular activities viz. Rangoli, Talent Hunt and other National day celebrations were conducted. • The syllabus, schedule for the value added courses were prepared and is likely to be implemented in the next academic session.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
R.T.C. B.Ed. College Governing Committee	13/05/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	R.T.C. B.Ed. College
• Name of the Head of the institution	DR. SASMITA GAHAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	87205649038
• Mobile No:	9334432596
• Registered e-mail	rtcbcd2008@gmail.com
• Alternate e-mail	sasmita.gahan@gmail.com
• Address	PHED BOOTY
• City/Town	RANCHI
• State/UT	JHARKHAND
• Pin Code	834009
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
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• Name of the IQAC Coordinator	Dr. RANJEET KUMAR
• Phone No.	7992419348
• Alternate phone No.	9431993724

• Mobile	9431993724				
• IQAC e-mail address	ranjitchem66@gmail.com				
• Alternate e-mail address	rtcbed2008@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rtcbedcollege.com				
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2020-2021	30/03/2022				
15.Multidisciplinary / interdisciplinary					
<p>Our R.T.C. B.Ed. College is the college of teacher training institution followed the rules of interdisciplinary approach till date as it focuses on learning of each subjects separately. Each students develops their skills and concepts common for two discipline. The process and concepts of one subject help to develop understanding about other subject. College focuses on students skill development. Curriculum is totally student oriented. College focuses on the development of particular skill, which help to understand the concepts of both method subjects. Through interdisciplinary approach of education deeper levels of conceptual coherence varied set of reasoning and cognitive strategies develops on students as learning outcomes. In the education student-teacher, student-student, teacher-teacher co-operation takes place.</p>					
16.Academic bank of credits (ABC):					
NA					
17.Skill development:					
<p>Skill development is a process that aims to improve students skill and productivity. Skill development and related training programs helps students to improve their teaching and other emotional & social skills.</p> <p>Objectives of skill enhancement programs:-</p> <ul style="list-style-type: none"> Enhance creativity 					

- Purpose driven education
- In courage independent thinking
- Accepting failures gracefully

Skill enhancement programs are a quality initiative taken by the institution to impart beyond curriculum knowledge, skills and values to students. As the institution is a teacher-training institution and the process of skill development focuses on upgrading core competencies of the students and maximizing their inner potential.

Skill Enhancement Programs in 2020-2021

1. One day National Webinar (Alternative Approaches to Education in 21st Century) - 30 August, 2020
2. National Workshop on New Education Policy-2020 - 22 to 24 September, 2020

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NA

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

After completion of teacher education program the student teacher will be able to apply their knowledge and competencies in several areas. They developed their teaching skills fulfil the criteria for become a competent teacher according to NCTE. They developed their teaching personality. Students analyses curriculum and able to select appropriate teaching strategies according to their needs. Several students are applying teacher ship vacancies and they are selected and now become teacher in high schools, +2 schools and private schools. They completely engaged themselves in the process of self directed learning through the use of innovative ideas. The completely organised themselves with subject knowledge. They also develop several life skills on themselves for successful establishment in the society. After becoming a teacher in any sector they contribute community service in society. They able to develop the link between theory and practice.

20.Distance education/online education:

NA

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	1
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	193
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	60
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	93
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	14
File Description	Documents
Data Template	View File
3.2	16

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3155069
4.3 Total number of computers on campus for academic purposes	40

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Curriculum structure of B.Ed. Programme is based on compulsory papers, optional papers, practicum, community work and internship programme. Before starting the session curriculum committee conduct a meeting and prepares academic calendar by the help of all teaching staff and Principal of the college. Time table is also prepared according to papers. Syllabus and topics allotted to all faculty members.

After planning entire activities. An induction programme is organised to notify the students to understand the entire academic process of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

Institution Academic Calendar is prepared by a committee before commencement of the session. This Committee constituted by all faculty members and chaired by Principal.

- Head of the institution authorised to make minor changes in academic calendar according to situation.
- All examination schedules are given in academic calendar.
- Assignments are submitted by students as schedule given to the students are mentioned in academic calendar.
- Display of marks is also as per the schedule given in academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In two year academic session, the curriculum structure provides courses belonging to professional ethics, Gender equality, Human values, environment and sustainability. The College provides equal opportunity for all through gender equality. In compulsory paper, Contemporary India and education in first year deals with girls child education and their rights and in compulsory paper C6 also here topic related to prevention of abuse an violence of women and children. Several programmes organised by NSS unit in the college related to this issue.

Value education in first year included in the curriculum to develop the morality and understand the code of conducts: human values, campus of the college follows green concept, plastic free environment, college celebrates environmental day. NSS unit regularly organize plantation programme in college campus. Environmental education, health and hygiene topics included in 2nd year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rtcbedcollege.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has given clear instruction to all students and to organize online classes separately for both advanced learners and slow learners during Covid-19. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the B.Ed. and D.El.Ed. course for the slow learners. The institution assesses the learning levels of the students and organizes special programme for advanced learners and slow learners. Personnel counseling programmes are organized continuously for slow learners students also remedial classes are arranged for slow learners and weak students. Assignment work, project works are given to students for their mental development. Given opportunities to participate in activities organized in colleges. Also students are allowed to participate in competition organized in college. Regularly class test and monthly test are organized for slow learner students. Continuous and comprehensive evaluation process is followed by the institution which help our students to improve their academic performance.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
100	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

R.T.C. B.Ed. College, Ranchi practices various student centric activities like classroom seminar, Micro-teaching, Macro-teaching and Problem-solving methodologies for enriching learning experiences. All the programmes integrate practical courses with adequate experimental practice for the students. They also provide platform for participative learning to the students. Moreover, Webinar, Workshop and NSS program etc. inculcate positive attitude among the students. Each and every subject have own laboratory. The students and teachers used laboratory for their mental development. There is well equipped science lab i.e Physical science, Life science and Maths. In every week students go there, and done different experiment related of course. There is a period for classroom seminar in routine each and every students participate in classroom seminar and given their presentation in different topic.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This academic year 2020-2021 was completely affected by Pandemic Covid-19. This period teachers to learn, adopt and practices the ICT enabled tools. The use of laptops and internet became a common practice not only for the teaching but also for the students. The IQAC of R.T.C. B.Ed. College conducted faculty training programme which was help for the teacher to operate ICT very smoothly and taken classes through Google Meet and Zoom Meeting. Teachers make classes as interview as possible and encourage innovative taught and novel interpretations. Audio Visual methodology, language lab, live classroom and projects are some of the means utilize by departments to provide experiential and participative learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rtcbedcollege.com/wp-content/uploads/2022/07/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In two year B.Ed. academic programme there are four internal examinations is conducted by the college including practical examination which is conducted in the mid-term of the year and before the end of the session. There is one external examination conducted by university for academic evaluation. As well as non-scholastic evaluation were done through different activities such as sports, educational programmes, cultural activities to evaluate the performance of students. Both academic and non-academic evaluation process helps to assess the performance of students.

Some of the ways were inculcated by the students to improve academic performance are:

- engaged students in micro-teaching, macro-teaching, criticism class and send for internship.
- involved in different activities like debate, essay

competition and class room seminar.

- conducted birth and death anniversary of grate educationist like Dr. S. Radhakrishnan, M.K. Gandhi, Jawahar Lal Nehru, Dr. A.P.J. Abdul Kalam etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/university-internal-result-Jul-19-2022-1-16.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with examination related grievances is transparent time-bound and efficient to the students well in advance. Starting of every semester all faculty members described the evaluation process of internal marks and external marks. Internal examination grievances are cleared by showing the corrected answer sheet. He/She have many time grievances after comparison with follow student's answer sheet. This is satisfied by evaluator by explaining the reason for difference of marks. This whole process is conducted in such a way so as the student gets updated result with in the same semester. Hence it is a time-bound process. Further It is also efficient as its being done with honesty.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Learning outcomes of the programs are observed and measured periodically. The students are also communicated about the programmes outcomes and course outcomes through meetings. on successful completion of the two year B.Ed. programme, pupil teachers will be able to develop-teaching competency, pedagogical skills, critical thinking, Effective communication, content analysis, self directed learning , social resilience, physical

development and team work. A learning outcome is measurable, observable and specific statement that clearly indicates what a student know and be able to do as a result of learning. The information is extensively disseminated via various methods through website, department notice board, Lab, Library, induction programs, faculty meetings, alumni meetings. The Principal along with the faculty members provide information to students, raise awareness and stress for achieving the goals. The program outcomes are normally prepared by the programme co-ordinators and discuss and approved by the principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcome:

Good teacher have always had some idea of that in outcomes-based teaching and learning. We are simply making that as explicit as we can - always allowing for unintended but desirable outcomes.

1. The students after completing course at teacher training will develop an understanding of major concepts, theoretical and practical principles of teaching.
2. They will have an ability to work effectively in diverse field of Teaching-Learning process.
3. They have the ability to understand the Ethical, historic, philosophic and environmental dimensions of problems and issues facing Education.
4. They find employment in Private, industry or government school as Teacher or Administrator
5. During training/ internship period they will enable to know students Psychology.

Programme Specific Outcome:

1. Students have an ability of understanding human Psychology from childhood to adulthood.
2. They developed an ability to know the philosophical

foundations of various theories of education, and perceive the society meaningfully.

3. They have the knowledge about major issue faced by Indian Education at various level and stages of education and the trends of Indian Education.
4. They have the ability to apply various teaching-learning aids in classroom situation.
5. They can undertake project work at ease, in case of recruitment to teacher they can easily adapt to the situation as they have the pre-requisite knowledge of art of teaching.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/Result_Session-2019-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rtcbedcollege.com/wp-content/uploads/2022/07/Result_Session-2019-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rtcbedcollege.com/wp-content/uploads/2022/07/Student-Satisfaction-Survey-Report-20-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different Extension activities are carried out in the year 2020-21. These activities aimed to holistic development of the students. College organised various awareness camps like,

awareness regarding girl education, cleanliness campaign, voter awareness camp, health awareness camp and Literacy awareness camp as well as celebration of important festivals. These are Republic day, Independence day, World health day, Yoga day, Teachers day, Childrens day, Literacy day, Women's day etc. various cultural programmes aiming at personality development of the students.

Organization of seminars to sensitize students to social issues. In this series one day national seminar was organized on the topic "Teacher Education: Concerns, Challenges and innovations" on December 18, 2021.

File Description	Documents
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance,

other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

R.T.C. B.Ed. College has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipment's etc. There are adequate numbers of classrooms, laboratories, library, seminar halls, projectors and computer equipment's like desktops, laptops, printers, photocopy machines, internet connections, wi-fi administrative building as well as hostels, canteen. There is sports ground and lawns also. The library with its wide range of collection of knowledge resources and information services fills an essential requisite in the intellectual pursuits of students and faculty members of the institution. The NSS units are activity involved in community service. The entire campus is wi-fi enabled which allows teachers and students to access the internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/Infrastructure-2020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

R.T.C. B.Ed. College has adequate facilities for cultural activities, sports and games (indoor, outdoor). The college has

organised sports competition in its own campus. Cultural facilities are also available in the college. Details are below:-

A) Sports- a) Outdoor games - Kabaddi, Cricket, badminton, Volleyball and basketball

b) Indoor games - Carrom board, Chess, Ludo

B) Cultural Program - To conduct cultural activities in the college, there is cultural committee. Cultural committee have conducted different activities such as debate, Rangoli, Mehndi, Rakhi Making, Teachers day, Children's day, Basant Panchami, Gandhi Jayanti, Hindi Diwas, Holly Mohotsav and Christmas Gathering etc. Also there is a music room for students. there are various music equipment's in the college such as Keyboard, Tabla, Harmonium etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/2.3.2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5982035.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is the application of ICTs to library operations and services. The functions that may be automated for acquisition, cataloging, public access, serial management and reference. It is a computed based system used to manage internal and external resources including financial resources, materials and human resources.

The library of the college has collection of subject text books, reference books, national and international journals related to different areas of education and pedagogic subjects. It is also comprises of several types of educational magazines, various banks, previous year question papers, educational excursion report cultural programmes photography reports are also available for references. Approximately 10,000 books are available in college library. The college library is open from 9:30 am to 3:30pm during the working days. During working hours, facilities available include returning renewal of books and studying purpose. Library of the college is computerized and also cater the needs of students and teaching staff and students and keep them update and well informed.

The library is automated with integrated library management software PraLib 3.0. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins, calculation of fine etc. are done through the software. The lost or damaged book in the library could also be mentioned in the software. The users can search the collection of

books by title, author, publisher etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like smart class, wi-fi etc. College is also having one language laboratory. Computer lab is equipped 23 computers and all computer connected with internet. All computers are in working condition. Each and every block is connected with wi-fi facilities. All facilities of the college have been updated on regular basis and also purchased new equipments as per requirement. Continuous upgradation of the infrastructures is one of the quality policies of the institution. CCTV camera installed in all the classroom and each block of the college.

CCTV Camera : 16

Computer Details:

Computer Lab: 23

Others Computer: 17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5982035.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Well-furnished ventilated and spacious classrooms provide ambience facility teaching-learning process. Library has a vast collection of latest edition books as well as national & International journals. Laboratories were full-equipped adequate supplies and equipment's for each concerned department are available in our college. Well-equipped sports rooms with proper ventilation. The maintenance of computer hardware and software of the college is carried out in every six months by mechanisms. Regularly maintenance of lab apparatus carried out. Library is also regularly updated and maintenance of torn books regularly done. The general repair of college infrastructure like classroom, benches, laboratories, buildings, garden and water harvesting system carried out regularly. Sports equipment are regularly repaired. Maintenance of college generators, biometric system,

internet connectivity for both staffs and students done regularly.
College campus maintenance irregular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

113

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://rtcbedcollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has complaint box an students put complaint that box. Each Saturday this box is open in the presence of class representative and one concern teacher of B.Ed. and D.El.Ed. Separate common rooms for boys and girls, first aid centre for the students with the facility of first ad treatment, increasing the working hours of the library, availability of the admission form and internal examination answer copy, availability of R.O water in all the blocks, Wi-Fi facility and placement cell in B.Ed. and D.El.Ed. course.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni group: 1) To promote interaction amongst members. 2) To conduct workshops, seminars and meetings for the purpose of promotions if teaching skills to the student-teachers. 3) To represent and participate in the conferences, seminars, cultural and sports activities organised by the management of R.T.C. B.Ed. College. 4) To hold and organize periodical alumni meetings in the premises of R.T.C. B.Ed. College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students, the governance of the college matches vision and the mission of the college.

Vision

- To develop academic integrity and accountability with sincerity, dedication and a joy full team work.
- To sustain intellectual excellence and creativity.
- To improve positive attitude among the teaching professionals committed to the future generation.

Mission

- To evolve as a model institution for teacher education with global standard to develop social responsibilities with improved performance among the teachers of the new

generation.

- To strive for academic excellence and quality assurance in the field of teacher education.
- To enhance the level of confidence among the teachers in the classroom to manage congenial classroom situation for effective teaching.

The component team of the college involves, principal, convener of diff. committees, teaching staff, IQAC committee, non-teaching and supporting staff, student union, student representative, alumni and local management committee called (GAVS). There are many committees to support the vision and mission of the college for eg. NSS, Sports Committee, Cultural and Literacy committee, Library, Lab etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participative management believing in decentralization, the management takes policy decisions, finance, infrastructure etc. The college provides the better opportunity to all the participating in the decision making process. The college follows all such norms laid down by government of Jharkhand. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Administrative and Non-teaching Staff, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College takes initiatives in these ragouts by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The dept. heads plan the various activities such as awareness programme, blood donation camp, women's day. Some cultural and sports activities were organised such as Rangoli, Mehndi, Rakhi, debate, quiz, Kabaddi, Volley ball, basketball (outdoor & indoor game).

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College management and institutional bodies are continuously working for activity optimum results. Demarking of duties and responsibilities are clearly mentioned for every staff. Various committees constituted for smooth running. 1 or 2 meetings are organised to discuss different agendas related to academic and other activities conducted in the college.

Different committee at college level: 1. IQAC 2. Cultural Committee 3. Discipline Committee 4. Hospitality 5. Health Care/Medical issue 6. Alumni Activities 7. Library Activities 8. Examination Activities

For appointment advertisement are published in state level newspaper. After shortlisting interviews are conducted. Panel is constructed for such purpose one university level member is also a part of that panel.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://rtcbecollege.com/wp-content/uploads/2022/08/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution staff welfare is given for most importance. In connection with this, existing welfare measure for teaching and non-teaching staff are as follows:-

- Employees PF as per rules
- Maternity leave
- Salary timely credited to bank account of employee.
- Faculty members are provided proper staffrooms to facilities good ambience.
- Summer vacation 30 days according to the Ranchi University.
- Automation of attendance and leave using biometric system.
- Canteen
- Hygienic food

In a nutshell, the institution strives hard to keep one staff

happy and healthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms. The success of any institution depends on the quality of its teaching

and non-teaching staff. Both the staff is the backbone of the institution. Institution cannot achieve its goals without their support. Performance appraisal is one of the tool through which management measures the efficiency and performance of their staff. At entry level Institution follow minimum qualification procedure. During service performance of every faculty is measured and a consolidated report is being prepared annually. Besides academic activities various duties assigned to the teachers in different activities conducted in the institution. Institution accords appropriate weightage for these contributions in their overall assessment and performance review.

Through performance appraisal our institution assesses the potential of their faculty and assists them to carry out their duties more effectively. Appraisal reports are also a feedback for faculty and provide insight for their further development and help them to identify ways to improve their knowledge and skills. For annual performance appraisal institution is having a format and after analysis of this data final appraisal report is being prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts both internal and external financial audits regularly.

External audits: It is conducted by some agencies:- i) Team of higher education of Ranchi University. ii) Chartered Accountant of the institute.

Internal audit: internal audit is done by checking each bill and vouchers by a team of college. Every year the Principal constitutes this team, with the members. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains and follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the department heads and accounts office. Institute has designed some specific funds for the proper utilization of resource. Mobilization of funds the optimal utilization of resources:

- Mobilization of funds, the student tuition fee is the major source of income for the institute.
- Before the financial year begins, Principal and Head of department prepare the college budget.
- The College aims at development of material and human resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

R.T.C. B.Ed. College believes in the academic, social, moral and cultural development of students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 70% of the total B.Ed. and D.El.Ed. course of the college.

Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed. Admission to B.Ed. programme, summer, winter and vacations, examination scheduled & co-curricular activities are notified in the academic calendar.

All newly admitted students have to compulsorily attend the orientation programme in which they are made aware of the

philosophy, the uniqueness of the education system, the teaching-learning process the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the institute. All students are also given a guided tour of the campus and the various facilities.

Important announcements are made in morning assembly and attendance and conduct of classes are monitored by the class teachers. The discipline committee members make random visits to ensure smooth functioning of classes.

Feedback from students is also taken individually by teachers for their respective courses and students are also free to approach the director of the institute for feedback and suggestions.

The teaching-learning process are reviewed and improvements implemented based on the IQAC recommendations.

Some of the initiatives are included in the following:

- Introduction of daily assignments.
- Provision for daily assignments.
- Curriculum development in subjects such as value added course.
- Green initiatives in campus-tree plantation.
- Awareness program.

File Description	Documents
Paste link for additional information	https://rtcbecollege.com/wp-content/uploads/2022/08/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1) Women's day Celebration- a session on defense techniques.

2) Health awareness programme for women faculties students. A special programme arranged for women's regarding self defense. Awareness programme on health and hygiene. One act play organised on the occasion of international women's day celebration. Walk rally for village women safety and Rakhi making competition.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rtcbedcollege.com/wp-content/uploads/2022/08/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several techniques for management of degradable waste. The primary focus of the college is to reduce and refuse use of anything which is not needed in the campus. College has approx 40-50 dustbins placed in all classrooms, labs, library, office and college campus. Every day solid waste is collected in bins and disposed to a place where it can be converted into manure.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://rtcbedcollege.com/wp-content/uploads/2022/07/Geo-tag-photo-of-degradable-and-non-degradable-waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

C. Any 2 of the above

of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The R.T.C. B.Ed. College has organised several programs for providing on inclusive environment in campus. College has taken several initiative for promoting harmony regarding cultural, regional and other diversities. For the promotion of unity NSS cell of college organises several community work like AIDS Awareness Day, Women's Empowerment Programme, Swachh Bharat Abhiyan. NSS cell organises programmes and camp in villages. All the camps and programs are related to social, cultural and economical issues. Cultural events are organised on different occasions like Independence Day, Republic Day. To maintain diversity college organises Rakhi Making Completions, Rangoli Completions, Easy Writing Completions, Slogan Writing Completions etc. All students are inspired by participating in various cultural. Programmes and activities in the presence of Management and Eminent persons. Colleges organises various awareness programme regarding health & hygiene, Beti Bachao Beti Padhaw, Swachhta Bharat Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

R.T.C. B.Ed. College stimulate the students and employees of the college about the constitutional obligations regarding values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. To furnish students with skills, knowledge, cultural activities, moral values which are necessary for students to experiences the positions between life and livelihood by promoting safe and secure environment for study. In several times college conducted different activities like Republic day, Independence Day, Gandhi Jayanti, Netaji Subhash Chandra Bose Jayanti to motivate the students for Indian Constitutional Rights and Duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Every year our college organises and celebrates the National Festivals and Birth Ceremony of the great Indian Personalities. Through these festivals staff, students get to know the importance of national integrity in the country and then role in it in particular.

1) 26th January (Republic Day):- Our College celebrates 26th January every year to honor the adaption of our constitution. Various programmes including flag hosting and march-past are organised on this day.

2) 15th August (Independence Day):- Independence Day is celebrated every year on August 15 and flag hosting by the Chief Guest and well practiced march past by NSS team.

3) Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

4) International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

The Title: Health and Hygiene

BEST PRACTICE - 2**The Title:Tree Plantation Programme**

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- 1) **Community based Practices Activities:-** Several community activities organised by NSS students. Large no. of students are involved.
- 2) **Skill development Activities:-** Students performance increase, students are winning competitions, classroom interaction and participation increased. Flexibility in curriculum, organization of seminars and workshops.
- 3) **College Activities:-** Large no. of students are participated in activities. It helps the students to shaping their personality and academics.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Curriculum structure of B.Ed. Programme is based on compulsory papers, optional papers, practicum, community work and internship programme. Before starting the session curriculum committee conduct a meeting and prepares academic calendar by the help of all teaching staff and Principal of the college. Time table is also prepared according to papers. Syllabus and topics allotted to all faculty members.

After planning entire activities. An induction programme is organised to notify the students to understand the entire academic process of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institution Academic Calendar is prepared by a committee before commencement of the session. This Committee constituted by all faculty members and chaired by Principal.

- Head of the institution authorised to make minor changes in academic calendar according to situation.
- All examination schedules are given in academic calendar.
- Assignments are submitted by students as schedule given to the students are mentioned in academic calendar.
- Display of marks is also as per the schedule given in academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In two year academic session, the curriculum structure provides courses belonging to professional ethics, Gender equality, Human values, environment and sustainability. The College provides equal opportunity for all through gender equality. In compulsory paper, Contemporary India and education in first year deals with girls child education and their rights and in compulsory paper C6 also here topic related to prevention of abuse an violence of women and children. Several programmes organised by NSS unit in the college related to this issue.

Value education in first year included in the curriculum to develop the morality and understand the code of conducts: human

values, campus of the college follows green concept, plastic free environment, college celebrates environmental day. NSS unit regularly organize plantation programme in college campus. Environmental education, health and hygiene topics included in 2nd year.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

100

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://rtcbedcollege.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
77	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The College has given clear instruction to all students and to organize online classes separately for both advanced learners and slow learners during Covid-19. This practice is initiated as a part of blended learning system for the students having different learning capabilities. Moreover, tutorial classes are held by the B.Ed. and D.El.Ed. course for the slow learners. The institution assesses the learning levels of the students and organizes special programme for advanced learners and slow learners. Personnel counseling programmes are organized continuously for slow learners students also remedial classes are arranged for slow learners and weak students. Assignment work, project works are given to students for their mental development. Given opportunities to participate in activities organized in colleges. Also students are allowed to participate in competition organized in college. Regularly class test and monthly test are organized for slow learner students. Continuous and comprehensive evaluation process is followed by the institution which help our students to improve their academic performance.</p>	

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
100	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

R.T.C. B.Ed. College, Ranchi practices various student centric activities like classroom seminar, Micro-teaching, Macro-teaching and Problem-solving methodologies for enriching learning experiences. All the programmes integrate practical courses with adequate experimental practice for the students. They also provide platform for participative learning to the students. Moreover, Webinar, Workshop and NSS program etc. inculcate positive attitude among the students. Each and every subject have own laboratory. The students and teachers used laboratory for their mental development. There is well equipped science lab i.e Physical science, Life science and Maths. In every week students go there, and done different experiment related of course. There is a period for classroom seminar in routine each and every students participate in classroom seminar and given their presentation in different topic.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This academic year 2020-2021 was completely affected by Pandemic Covid-19. This period teachers to learn, adopt and practices the ICT enabled tools. The use of laptops and internet became a common practice not only for the teaching but also for the students. The IQAC of R.T.C. B.Ed. College conducted faculty training programme which was help for the teacher to operate ICT very smoothly and taken classes through Google Meet and Zoom Meeting. Teachers make classes as interview as possible and encourage innovative taught and novel interpretations. Audio Visual methodology, language lab, live classroom and projects are some of the means utilize by departments to provide experiential and participative learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rtcbedcollege.com/wp-content/uploads/2022/07/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In two year B.Ed. academic programme there are four internal examinations is conducted by the college including practical examination which is conducted in the mid-term of the year and before the end of the session. There is one external examination conducted by university for academic evaluation. As well as non-scholastic evaluation were done through different activities such as sports, educational programmes, cultural activities to evaluate the performance of students. Both academic and non-academic evaluation process helps to assess the performance of students.

Some of the ways were inculcated by the students to improve academic performance are:

- engaged students in micro-teaching, macro-teaching, criticism class and send for internship.
- involved in different activities like debate, essay competition and class room seminar.
- conducted birth and death anniversary of grate educationist like Dr. S. Radhakrishnan, M.K. Gandhi, Jawahar Lal Nehru, Dr. A.P.J. Abdul Kalam etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/university-internal-result-Jul-19-2022-1-16.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with examination related grievances is transparent time-bound and efficient to the students well in advance. Starting of every semester all faculty members described the evaluation process of internal marks and external marks. Internal examination grievances are cleared by showing the corrected answer sheet. He/She have many time grievances after comparison with follow student's answer sheet. This is satisfied by evaluator by explaining the reason for difference of marks. This whole process is conducted in such a way so as the student gets updated result with in the same semester. Hence it is a time-bound process. Further It is also efficient as its being done with honesty.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Learning outcomes of the programs are observed and measured periodically. The students are also communicated about the programmes outcomes and course outcomes through meetings. On successful completion of the two year B.Ed. programme, pupil teachers will be able to develop-teaching competency, pedagogical skills, critical thinking, Effective communication, content analysis, self directed learning, social resilience, physical development and team work. A learning outcome is measurable, observable and specific statement that clearly indicates what a student know and be able to do as a result of learning. The information is extensively disseminated via various methods through website, department notice board, Lab, Library, induction programs, faculty meetings, alumni meetings. The Principal along with the faculty members provide information to students, raise awareness and stress for achieving the goals. The program outcomes are normally prepared by the programme co-ordinators and discuss and approved by the principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcome:

Good teacher have always had some idea of that in outcomes-based teaching and learning. We are simply making that as

explicit as we can - always allowing for unintended but desirable outcomes.

1. The students after completing course at teacher training will develop an understanding of major concepts, theoretical and practical principles of teaching.
2. They will have an ability to work effectively in diverse field of Teaching-Learning process.
3. They have the ability to understand the Ethical, historic, philosophic and environmental dimensions of problems and issues facing Education.
4. They find employment in Private, industry or government school as Teacher or Administrator
5. During training/ internship period they will enable to know students Psychology.

Programme Specific Outcome:

1. Students have an ability of understanding human Psychology from childhood to adulthood.
2. They developed an ability to know the philosophical foundations of various theories of education, and perceive the society meaningfully.
3. They have the knowledge about major issue faced by Indian Education at various level and stages of education and the trends of Indian Education.
4. They have the ability to apply various teaching-learning aids in classroom situation.
5. They can undertake project work at ease, in case of recruitment to teacher they can easily adapt to the situation as they have the pre-requisite knowledge of art of teaching.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/Result_Session-2019-2021.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

89

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rtcbedcollege.com/wp-content/uploads/2022/07/Result_Session-2019-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rtcbedcollege.com/wp-content/uploads/2022/07/Student-Satisfaction-Survey-Report-20-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and

non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different Extension activities are carried out in the year 2020-21. These activities aimed to holistic development of the students. College organised various awareness camps like, awareness regarding girl education, cleanliness campaign, voter awareness camp, health awareness camp and Literacy awareness camp as well as celebration of important festivals. These are Republic day, Independence day, World health day, Yoga day, Teachers day, Childrens day, Literacy day, Women's day etc. various cultural programmes aiming at personality development of the students.

Organization of seminars to sensitize students to social issues. In this series one day national seminar was organized on the topic "Teacher Education: Concerns, Challenges and innovations" on December 18, 2021.

File Description	Documents
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/3.3.1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

R.T.C. B.Ed. College has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipment's etc. There are adequate numbers of classrooms, laboratories, library, seminar halls, projectors and computer equipment's like desktops, laptops, printers, photocopy machines, internet connections, wi-fi administrative building as well as hostels, canteen. There is sports ground and lawns also. The library with its wide range of collection of knowledge resources and information services fills an essential requisite in the intellectual pursuits of students and faculty members of the institution. The NSS units are activity involved in community service. The entire campus is wi-fi enabled which allows teachers and students to access the internet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rtcbcdcollege.com/wp-content/uploads/2022/07/Infrastructure-2020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

R.T.C. B.Ed. College has adequate facilities for cultural activities, sports and games (indoor, outdoor). The college has organised sports competition in its own campus. Cultural facilities are also available in the college. Details are

below:-

A) Sports- a) Outdoor games - Kabaddi, Cricket, badminton, Volleyball and basketball

b) Indoor games - Carrom board, Chess, Ludo

B) Cultural Program - To conduct cultural activities in the college, there is cultural committee. Cultural committee have conducted different activities such as debate, Rangoli, Mehndi, Rakhi Making, Teachers day, Children's day, Basant Panchami, Gandhi Jayanti, Hindi Diwas, Holly Mohotsav and Christmas Gathering etc. Also there is a music room for students. there are various music equipment's in the college such as Keyboard, Tabla, Harmonium etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/07/2.3.2.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5982035.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library automation is the application of ICTs to library operations and services. The functions that may be automated for acquisition, cataloging, public access, serial management and reference. It is a computed based system used to manage internal and external resources including financial resources, materials and human resources.

The library of the college has collection of subject text books, reference books, national and international journals related to different areas of education and pedagogic subjects. It is also comprises of several types of educational magazines, various banks, previous year question papers, educational excursion report cultural programmes photography reports are also available for references. Approximately 10,000 books are available in college library. The college library is open from 9:30 am to 3:30pm during the working days. During working hours, facilities available include returning renewal of books and studying purpose. Library of the college is computerized and also cater the needs of students and teaching staff and students and keep them update and well informed.

The library is automated with integrated library management software PraLib 3.0. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins, calculation of fine etc. are done through the software. The lost or damaged book in the library could also be mentioned in the software. The users can search the

collection of books by title, author, publisher etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like smart class, wi-fi etc. College is also having one language laboratory. Computer lab is equipped 23 computers and all computer connected with internet. All computers are in working condition. Each and every block is connected with wi-fi facilities. All facilities of the college have been updated on regular basis and also purchased new equipments as per requirement. Continuous upgradation of the infrastructures is one of the quality policies of the institution. CCTV camera installed in all the classroom and each block of the college.

CCTV Camera : 16

Computer Details:

Computer Lab: 23

Others Computer: 17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

23

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
5982035.00	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Well-furnished ventilated and spacious classrooms provide ambience facility teaching-learning process. Library has a vast collection of latest edition books as well as national & International journals. Laboratories were full-equipped adequate supplies and equipment's for each concerned department are available in our college. Well-equipped sports rooms with proper ventilation. The maintenance of computer hardware and software of the college is carried out in every six months by mechanisms. Regularly maintenance of lab apparatus carried out. Library is also regularly updated and maintenance of torn books regularly done. The general repair of college infrastructure	

like classroom, benches, laboratories, buildings, garden and water harvesting system carried out regularly. Sports equipment are regularly repaired. Maintenance of college generators, biometric system, internet connectivity for both staffs and students done regularly. College campus maintenance irregular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

113

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://rtcbedcollege.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has complaint box an students put complaint that box. Each Saturday this box is open in the presence of class representative and one concern teacher of B.Ed. and D.El.Ed. Separate common rooms for boys and girls, first aid centre for the students with the facility of first ad treatment, increasing the working hours of the library, availability of the admission form and internal examination answer copy, availability of R.O water in all the blocks, Wi-Fi facility and placement cell in B.Ed. and D.El.Ed. course.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni group: 1) To promote interaction amongst members. 2) To conduct workshops, seminars and meetings for the purpose of promotions if teaching skills to the student-teachers. 3) To represent and participate in the conferences, seminars, cultural and sports activities organised by the management of R.T.C. B.Ed. College. 4) To hold and organize periodical alumni meetings in the premises of R.T.C. B.Ed. College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students, the governance of the college matches vision and the mission of the college.

Vision

- To develop academic integrity and accountability with sincerity, dedication and a joy full team work.
- To sustain intellectual excellence and creativity.
- To improve positive attitude among the teaching professionals committed to the future generation.

Mission

- To evolve as a model institution for teacher education with global standard to develop social responsibilities with improved performance among the teachers of the new

generation.

- To strive for academic excellence and quality assurance in the field of teacher education.
- To enhance the level of confidence among the teachers in the classroom to manage congenial classroom situation for effective teaching.

The component team of the college involves, principal, convener of diff. committees, teaching staff, IQAC committee, non-teaching and supporting staff, student union, student representative, alumni and local management committee called (GAVS). There are many committees to support the vision and mission of the college for eg. NSS, Sports Committee, Cultural and Literacy committee, Library, Lab etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participative management believing in decentralization, the management takes policy decisions, finance, infrastructure etc. The college provides the better opportunity to all the participating in the decision making process. The college follows all such norms laid down by government of Jharkhand. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, NAAC Committee, Various Committees, Administrative and Non-teaching Staff, NSS, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College takes initiatives in these ragouts by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The dept. heads plan the various activities such as awareness programme, blood donation camp, women's day. Some cultural and sports activities were organised such as Rangoli, Mehndi, Rakhi, debate, quiz, Kabaddi, Volley ball, basketball (outdoor & indoor game).

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College management and institutional bodies are continuously working for activity optimum results. Demarking of duties and responsibilities are clearly mentioned for every staff. Various committees constituted for smooth running. 1 or 2 meetings are organised to discuss different agendas related to academic and other activities conducted in the college.

Different committee at college level: 1. IQAC 2. Cultural Committee 3. Discipline Committee 4. Hospitality 5. Health Care/Medical issue 6. Alumni Activities 7. Library Activities 8. Examination Activities

For appointment advertisement are published in state level newspaper. After shortlisting interviews are conducted. Panel is constructed for such purpose one university level member is also a part of that panel.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://rtcbedcollege.com/wp-content/uploads/2022/08/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In our institution staff welfare is given for most importance. In connection with this, existing welfare measure for teaching and non-teaching staff are as follows:-

- Employees PF as per rules
- Maternity leave
- Salary timely credited to bank account of employee.
- Faculty members are provided proper staffrooms to facilities good ambience.
- Summer vacation 30 days according to the Ranchi University.
- Automation of attendance and leave using biometric system.
- Canteen
- Hygienic food

In a nutshell, the institution strives hard to keep one staff happy and healthy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established

norms. The success of any institution depends on the quality of its teaching and non-teaching staff. Both the staff is the backbone of the institution. Institution cannot achieve its goals without their support. Performance appraisal is one of the tool through which management measures the efficiency and performance of their staff. At entry level Institution follow minimum qualification procedure. During service performance of every faculty is measured and a consolidated report is being prepared annually. Besides academic activities various duties assigned to the teachers in different activities conducted in the institution. Institution accords appropriate weightage for these contributions in their overall assessment and performance review.

Through performance appraisal our institution assesses the potential of their faculty and assists them to carry out their duties more effectively. Appraisal reports are also a feedback for faculty and provide insight for their further development and help them to identify ways to improve their knowledge and skills. For annual performance appraisal institution is having a format and after analysis of this data final appraisal report is being prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts both internal and external financial audits regularly.

External audits: It is conducted by some agencies:- i) Team of higher education of Ranchi University. ii) Chartered Accountant of the institute.

Internal audit: internal audit is done by checking each bill and vouchers by a team of college. Every year the Principal constitutes this team, with the members. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the

internal team of auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains and follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the department heads and accounts office. Institute has designed some specific funds for the proper utilization of resource. Mobilization of funds the optimal utilization of resources:

- Mobilization of funds, the student tuition fee is the major source of income for the institute.
- Before the financial year begins, Principal and Head of department prepare the college budget.
- The College aims at development of material and human resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

R.T.C. B.Ed. College believes in the academic, social, moral and cultural development of students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 70% of the total B.Ed. and D.El.Ed. course of the college.

Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed. Admission to B.Ed. programme, summer, winter and vacations, examination scheduled & co-curricular activities are notified in the academic calendar.

All newly admitted students have to compulsorily attend the

orientation programme in which they are made aware of the philosophy, the uniqueness of the education system, the teaching-learning process the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the institute. All students are also given a guided tour of the campus and the various facilities.

Important announcements are made in morning assembly and attendance and conduct of classes are monitored by the class teachers. The discipline committee members make random visits to ensure smooth functioning of classes.

Feedback from students is also taken individually by teachers for their respective courses and students are also free to approach the director of the institute for feedback and suggestions.

The teaching-learning process are reviewed and improvements implemented based on the IQAC recommendations.

Some of the initiatives are included in the following:

- Introduction of daily assignments.
- Provision for daily assignments.
- Curriculum development in subjects such as value added course.
- Green initiatives in campus-tree plantation.
- Awareness program.

File Description	Documents
Paste link for additional information	https://rtcbedcollege.com/wp-content/uploads/2022/08/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

D. Any 1 of the above

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>1) Women's day Celebration- a session on defense techniques.</p> <p>2) Health awareness programme for women faculties students. A special programme arranged for women's regarding self defense. Awareness programme on health and hygiene. One act play organised on the occasion of international women's day celebration. Walk rally for village women safety and Rakhi making competition.</p>	
File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rtcbedcollege.com/wp-content/uploads/2022/08/7.1.1.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient	D. Any 1 of the above

equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>The College facilitates several techniques for management of degradable waste. The primary focus of the college is to reduce and refuse use of anything which is not needed in the campus. College has approx 40-50 dustbins placed in all classrooms, labs, library, office and college campus. Every day solid waste is collected in bins and disposed to a place where it can be converted into manure.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://rtcbedcollege.com/wp-content/uploads/2022/07/Geo-tag-photo-of-degradable-and-non-degradable-waste.pdf
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The R.T.C. B.Ed. College has organised several programs for providing on inclusive environment in campus. College has taken several initiative for promoting harmony regarding cultural, regional and other diversities. For the promotion of unity NSS cell of college organises several community work like AIDS Awareness Day, Women's Empowerment Programme, Swachh Bharat Abhiyan. NSS cell organises programmes and camp in villages. All the camps and programs are related to social, cultural and economical issues. Cultural events are organised on different occasions like Independence Day, Republic Day. To maintain diversity college organises Rakhi Making Completions, Rangoli Completions, Easy Writing Completions, Slogan Writing Completions etc. All students are inspired by participating in various cultural. Programmes and activities in the presence of Management and Eminent persons. Colleges organises various awareness programme regarding health & hygiene, Beti Bachao Beti Padhaw, Swachhta Bharat Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

R.T.C. B.Ed. College stimulate the students and employees of the college about the constitutional obligations regarding values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. To furnish students with skills, knowledge, cultural activities, moral values which are necessary for students to experiences the positions between life and livelihood by promoting safe and secure environment for study. In several times college conducted different activities like Republic day, Independence Day, Gandhi Jayanti, Netaji Subhash Chandra Bose Jayanti to motivate the students for Indian Constitutional Rights and Duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year our college organises and celebrates the National Festivals and Birth Ceremony of the great Indian Personalities. Through these festivals staff, students get to know the importance of national integrity in the country and then role in it in particular.

1) 26th January (Republic Day):- Our College celebrates 26th January every year to honor the adaption of our constitution. Various programmes including flag hosting and march-past are organised on this day.

2) 15th August (Independence Day):- Independence Day is celebrated every year on August 15 and flag hosting by the Chief Guest and well practiced march past by NSS team.

3) Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation.

4) International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRATICE - 1

The Title:Health and Hygiene

BEST PRACTICE - 2

The Title:Tree Plantation Programme

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1) Community based Practices Activities:- Several community activities organised by NSS students. Large no. of students are involved.

2) Skill development Activities:- Students performnce increase, students are wining competitions, classroom interaction and participation incresed. Flexibility in curriculum, organization of seminars and workshops.

3) College Activites:- Large no. of students are participated in activities. It helps the students to shaping their personality and academics.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- 1) Campaign on Yoga Awareness.
- 2) Curriculum orientation and workshop for students.
- 3) Seminar on health, hygiene & cleanliness.
- 4) Workshop on use of ICT in Pedagogical subjects.
- 5) Science & Arts Exhibitions.
- 6) Campaign on Women Empowerment.
- 7) Internship Programme for B.Ed. students and D.El.Ed. students.